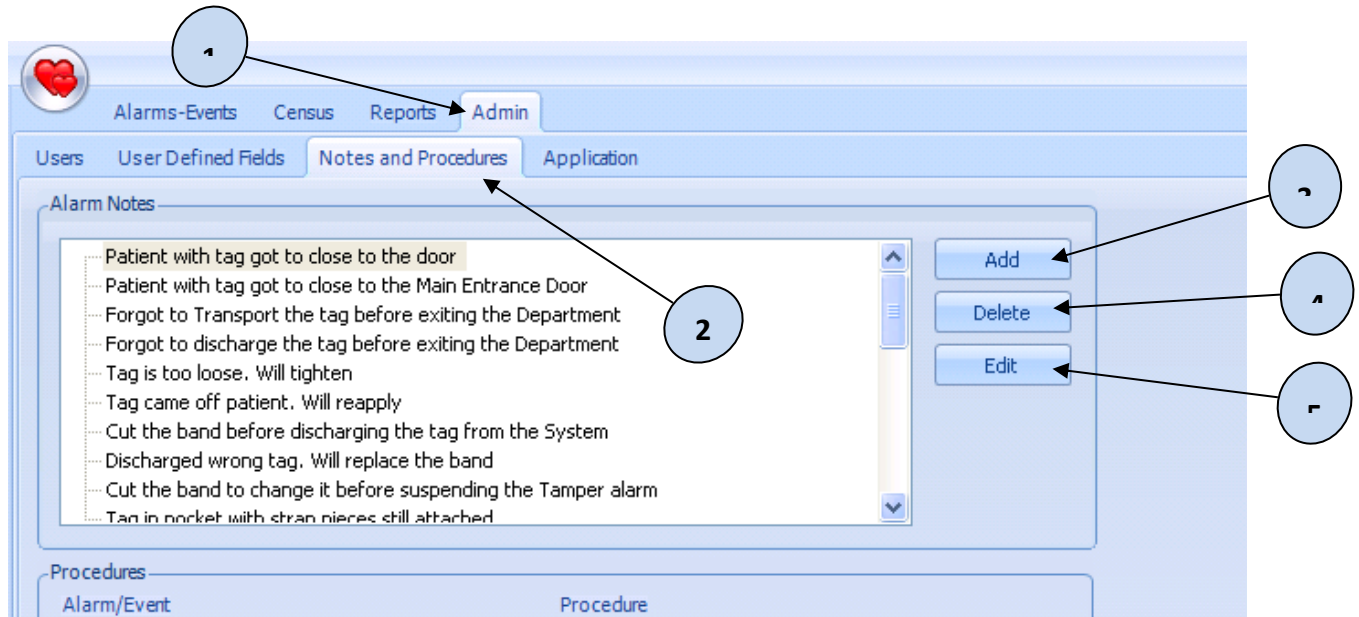


How to Add/Edit/Delete Default Alarm Notes

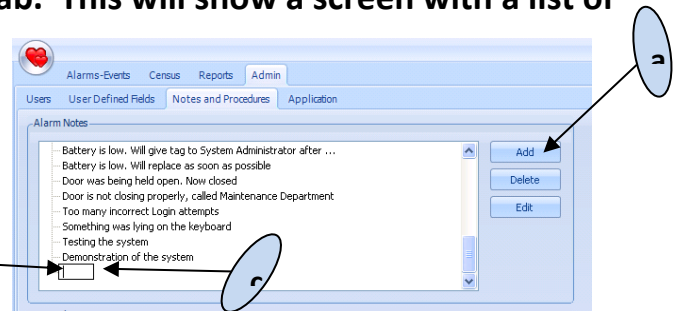
YOU CANNOT CLEAR AN ALARM UNTIL AN ALARM NOTE IS ENTERED



1. Log into the Hugs PC. Click on the ADMIN tab on.
2. Click on the NOTES AND PROCEDURES sub tab. This will show a screen with a list of the current default notes.

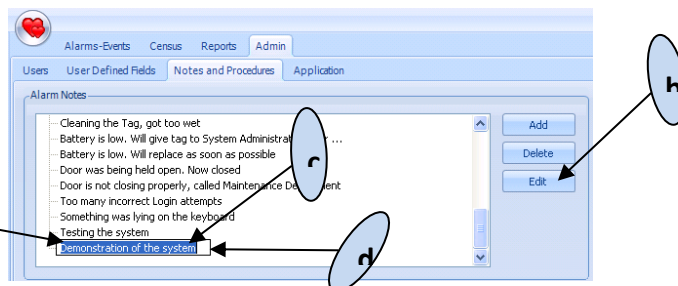
3. To Add a new NOTE:

- a. Click the ADD button
- b. A new NOTE opens
- c. Type in or paste a new note
- d. Click the ENTER key when finished



4. To Edit an existing NOTE:

- a. Click once on an existing note
- b. Click the EDIT button
- c. The note opens to allow editing
- d. Edit the note as needed
- e. Click the ENTER key when finished



5. To Delete an existing NOTE:

- a. Click once on an existing note
- b. Click the DELETE button
- c. A dialogue box appears
- d. Confirm Deletion by clicking YES
- e. The note will disappear

